

SAINIK SCHOOL PURULIA
PO Sainik School-723104, Dist Purulia (WB),
www.sainikschoolpurulia.com
VACANCY

SI No	Name of Post	No of Vacancy	Eligibility	Pay Band / Salary	Age
01	Lower Division Clerk – Regular Basis	01 (Reserved for SC)	MINIMUM EDUCATIONAL QUALIFICATION- (i) Matriculation (ii) Typing speed of at least 40 words per minute on computer (iii) Knowledge of shorthand and ability to correspond in English will be considered an additional qualification. DESIRABLE - Graduate with Diploma in Computer.	Rs 19,900/- to Rs 63,200/- (Level 2)	18 – 50 yrs as on 01.01.2021

Note :- In case of non availability of suitable candidate of SC category, the post will be filled by the General/ST/OBC category as per Sainik Schools Society Rule and Regulations. Candidates of General, ST & OBC category may also apply.

02. **ALLOWANCE AND PERQUISITES:** Rent free accommodation, Transport & Medical Allowances, Subsidized Educations for two children, NPS and Gratuity etc as per Sainik Schools Society Rules & Regulations.

03. Application (as per the format given in the school website www.sainikschoolpurulia.com) is to be forwarded to the Principal, Sainik School Purulia, along with bio data, attested copies of certificates, two recent passport size photographs, one unstamped self-addressed envelope, and a bank DD of Rs. 400/- for General and Rs. 200/- for SC/ST candidate (Non-refundable) drawn in favour of "Principal, Sainik School Purulia". Application must reach to this school within 21 days from the date of publication. Post is transferable on all India basis. Only short listed candidates will be called for test/interview. No TA/DA admissible for attending test/interview. The school administration reserves the right to cancel the vacancy due to administrative / policy reason.

Sd/- PRINCIPAL

To
The Principal
Sainik School Purulia

APPLICATION FOR THE POST OF LOWER DIVISION CLERK

1.	NAME (In capital letters)		<u>(PHOTO)</u>
2.	Father's Name		
3.	Mother's Name		
4.	Permanent Address	Road/Lane: Vill: PO: PS: Dist: State: Pin Code:	
5.	Correspondence Address	Road/Lane: Vill: PO: PS: Dist: State: Pin Code:	
6.	Mobile No:	Email ID:	
7.	Sex : Male / Female		
8.	Date of Birth:		

9.	Marital Status : Married /Single	Wife's/Husband's Name: (If married)		
10.	Category : SC / ST / OBC/GEN	11	Religion:	
11.	Aadhar Card No. (If available)			
12.	Voter Card No. (If available)			
13.	Bank A/c No. Name of the Bank:	Branch Code:		
14.	PAN No. (If available)			
15.	<u>Educational Qualification</u> (Starts from Class X / Matric)			
	Educational Qualification	Board/ University	Division	Subjects
				Remarks
16.	<u>Experience:</u>			
	Institution	Designation	From	To
				Pay drawn

17.	Proficiency in Computer with experience:			
Position Held/ Responsibilities handled	Language/Program used	Experience Years/Months		
18.	Proficiency in Games & Sports, NCC, Co-curricular activities			
Name of the Sport(s)	Level of participation (National/State/University / School)	Event	Position/Award If any	
19.	If any legal bindings / involved in any disciplinary, vigilance or criminal case, the same may clearly communicated in details to include date and place of incident.			
20.	Name of the two References:			
Name	Relation (Employer / Others)	Appointment	Address	Contact No.
21.	Bank Draft No. Date & Amount:			
I, hereby certify that the above particulars are correct and true in all respect to the best of my knowledge and belief.				
Place:				
Date:				
Signature of Applicant				